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DEPARTMENT OF EDUCATION OF PORTO RICO
Office of the Commissioner
San Juan

Circular Letter No. 41
September 13, 1909.

To Supervising Principals:-

(Paragraph nine)

TEACHERS' LEAVE. In former years it was the custom of teachers to ask that leave of absence be given for a certain time. This was discontinued. If a teacher for personal reasons wishes to be absent from his school more than two weeks he should be reported as resigned; to return to work he will have to again be elected by the School Board.

The "personal reasons" alluded to are not intended to include sickness, accidents or any other reason which can be considered as making absolutely necessary the absence of the teacher. What was intended by personal reasons, was principally the entering upon other vocations while retaining the position of teacher. In case of the death of father, mother, wife, husband, child or any relative residing in the same household with any teacher of the public schools, one day's absence with pay may be allowed.

When the teacher is absent the day before, or the day after, a holiday; he loses pay for the holiday also and should be so reported.

(Signed) Edwin G. Dexter
Commissioner of Education